

The **Agenda Meeting** of Charleroi Borough Council was held on April 1, 2026 at 4:00 p.m. in the Council Chambers.

Paul Pivovarnik called the meeting to order with a roll call and the pledge of allegiance

Roll Call showed the following Members of Council present: Larry Celaschi, Nancy Ellis (came late 4:34 p.m.), Kristin Hopkins, Jerry Jericho, Paul Pivovarnik, Thomas Santoro and Joseph Smith

Also, present were: Solicitor John Petrisek, Borough Manager Joseph Manning and Borough Admin/Secretary Roberta Doerfler.

Holly Haley was in attendance tonight to fill in for James Stasche. She read the code enforcement report for the month and answered questions concerning hiring outside help to cut grass on vacant properties that have been cited for code violations.

Aaron Henderson gave his engineering report for the month and updated council members on Woodlan/Crest Ave parks projects and the McKean/Fallowfield streetscape project that he met with Kristin Hopkins and Jerry Jericho on today

Council Members went over the discussion items and set the agenda for next week's meeting. They also considered options for the celebration of community day in the borough, whether to have it in June or wait until September.

At this time, council went into an executive session on personnel

Motion by Jerry Jericho and seconded by Nancy Ellis to adjourn the meeting.

The **Regular Meeting** of Charleroi Borough Council was held on April 8, 2026 at 6:00 p.m. in the Council Chambers.

Pledge of Allegiance to the Flag

Roll Call showed the following Members of Council present: Larry Celaschi, Nancy Ellis, Kristin Hopkins, Jerry Jericho, Paul Pivovarnik, Thomas Santoro and Joseph Smith

Also, present were: Mayor Edward Bryner, Borough Admin/Sec Roberta Doerfler, Solicitor John Petrisek and Borough Manager Joseph Manning

Motion by Jerry Jericho and seconded by Thomas Santoro to approve the Regular Meeting Minutes from March 11, 2026

Roll Call Vote Was Unanimous

Motion Carried

PUBLIC DISCUSSION ON AGENDA ITEMS:

**Finance:** Kristin Hopkins reported that administration is in touch with CFSBank to give access to the bank accounts to her so that she is able to monitor all transactions. We are still waiting on the 2024 audit from the auditor. It is completed, just haven't received the report yet. The 2025 audit is in progress

**Public Works:** Thomas Santoro read the street department report for the month of March.

**Parks and Recreation:** Nancy Ellis reported that the Easter Egg Hunt was a success. She also mentioned that community day will be held on June 27<sup>th</sup>, 2026. There is an item on tonight's agenda to vote on fireworks. Nancy then mentioned the Tri County Borough's Association's meeting this month on April 16, 2026. Jerry Jericho reported that the lights were installed in both Woodland and Crest Ave Parks

**Code, Fire EMS and Animal Control:** Jerry Jericho read the monthly reports from Animal Control, Code Enforcement and Bob Whiten read the fire department's report. He then went on to request the council consider hiring a part-time fire driver to cover the weekends and evenings. He also posed a complaint to code enforcement about the placement of a POD on Third & Shady

**Personnel:** Larry Celaschi reported that the personnel committee conducted interviews for a part-time laborer for the street department and a full-time borough secretary position. He will be giving council members their recommendations for each position during the agenda portion of tonight's meeting.

**Police:** Jerry Jericho reported that the bills were paid and the police board agreed to giving the solicitor a \$25/hour raise.

**Community Planning:** Kristin Hopkins said that they were going to be sending out surveys to the local business's concerning marketing and events. Kristin and Jerry are still in the works with the street scape

AGENDA:

1. Motion by Jerry Jericho and seconded by Joseph Smith to approve the Mar/Apr 2026 list of expenses and payments in the amount of \$180,388.15

Roll Call Vote Was Unanimous

Motion Carried

2. Motion by Jerry Jericho and seconded by Kristin Hopkins to authorize a paid accessible parking space for 309 Washington Ave

Roll Call Vote Was Unanimous

Motion Carried

3. Motion by Kristin Hopkins and seconded by Nancy Ellis to authorize a paid accessible parking spot for 209 Prospect Ave

Roll Call Vote Was Unanimous

Motion Carried

4. Motion by Tom Santoro and seconded by Joseph Smith to authorize retroactively to change date of hire for Hunter Indof to 3/23/26 to ratify the administrative action to bring him on board at that date

Roll Call Vote Was Unanimous

Motion Carried

5. Motion by Kristin Hopkins and seconded by Larry Celaschi to authorize to vacate parking lot next to annex as per fire department's request. The solicitor will draw up the deed and have it prepared for next month's meeting

Roll Call Vote Was Unanimous

Motion Carried

6. Motion by Larry Celaschi and seconded by Nancy Ellis to authorize to hire part-time public works employee at an hourly rate of \$20.53. The Personnel Committee recommended Tyler Porter

Roll Call Vote Was Unanimous

Motion Carried

7. Motion by Joseph Smith and seconded by Larry Celaschi to authorize to hire full-time borough secretary at an hourly rate of \$23.00. Personnel Committee recommended Holly Haley and Tammy Greco. The vote will be conducted with a roll call vote by name.

Roll Call Vote showed Larry Celaschi, Paul Pivovarnik and Joseph Smith voting for Holly Haley and Nancy Ellis, Jerry Jericho and Thomas Santoro voting for Tammy Greco. Kristin Hopkins declined to vote either candidate. With there being a tie, Mayor Edward Bryner was asked to vote. Mr. Bryner refused to vote, stating that he didn't have the opportunity for information on the two candidates

Vote Failed

8. Motion by Jerry Jericho and seconded by Kristin Hopkins to authorize to consolidate 4 voting precincts down to two, 1) Charleroi Fire Department and 2) Saint Andrew the Apostle Church, pending the outcome of an appeal in Washington County

Roll Call Vote Was Unanimous

Motion Carried

9. Motion by Jerry Jericho and seconded by Nancy Ellis to authorize an entry agreement with Panhandle Restoration

Roll Call Vote Was Unanimous

Motion Carried

10. Motion by Jerry Jericho and seconded by Kristin Hopkins to authorize a payment of up to \$6,000 for fireworks, paid to Tim Miller, Pyrotechnic Artists, Inc. for June 27, 2026

Roll Call Vote Was Unanimous

Motion Carried

At this time President Paul Pivovarnik recessed the meeting to April 14, 2026 at 5:00 p.m.

Council members went into an **Executive Session** to discuss personnel issue

The **Recessed Meeting** of Charleroi Borough Council was held on April 14, 2026 at 5:00 p.m. in the Council Chambers.

Roll Call showed the following Members of Council present: Larry Celaschi, Nancy Ellis, Kristin Hopkins, Jerry Jericho, Paul Pivovarnik, Thomas Santoro and Joseph Smith

Also, present were: Mayor Edward Bryner, Borough Admin/Sec Roberta Doerfler, Solicitor John Petrisek and Borough Manager Joseph Manning

11. Motion to amend the agenda to add hiring of full-time code enforcement secretary

Roll Call Vote Was Unanimous

Motion Carried

12. Motion by Larry Celaschi and seconded by Jerry Jericho to hire Holly Haley as the full-time code enforcement secretary at an hourly rate of \$23.00 with group health insurance benefits, PMRS retirement, 2 weeks' vacation, 3 personal days and 5 sick days

Roll Call Vote Was Unanimous

Motion Carried

13. Motion by Nancy Ellis and seconded by Jerry Jericho to hire Tammy Greco as full-time borough secretary at an hourly rate of \$23.00 with group health insurance benefits and PMRS retirement to begin June 1, 2026. Start date will be Monday, May 4, 2026

Roll Call Vote Was Unanimous

Motion Carried


**ANNOUNCEMENTS**

- The next Charleroi Borough Council Agenda meeting is May 6, 2026 at 4PM.
- The next Charleroi Borough Council Business meeting is May 13, 2026, 2026 at 6PM.

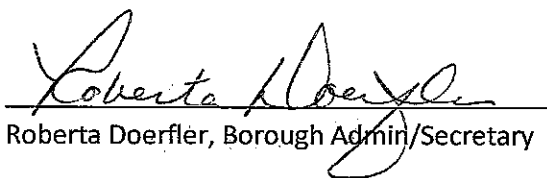
Motion by Jerry Jericho and seconded by Thomas Santoro to adjourn the meeting.

All in Favor

Motion Carried



Paul Pivovarnik, President



Roberta Doerfler, Borough Admin/Secretary