

MAGIC CITY SATURDAY VENDOR INFORMATION

(food)

- All vendors must fill out a vendor application with the Charleroi Borough. The forms can be obtained at the municipal building located at 338 Fallowfield Ave in Charleroi or found on our website: <https://charleroiboro.org/resources/>
- The vendor fee for this event will be reduced to \$25 for a 10X10 space and is due at the time of the application with the borough.
- A copy of a Certificate of Insurance must be provided to the Borough, if applicable.
- Arrival time for vendors begins at 12:00 PM on June 28th.
- All vendors must be set up by 2:30 PM.
- Vendors must supply any cooking items and supplies needed, as well as signage, item lists, and marketing material needed for the day as well as any displays, etc.
- Electricity will be provided to food vendors.
- Food Vendors will be along 5th street between McKean Ave and Fallowfield Ave and 10x10 vendor booths will be provided.
- Our committee will contact all vendors the week before the event to assign their designated location for the day. Vendors may not relocate from their designated spot. This will be the assigned spot for the entire event.
- If there are any questions or unusual circumstances that need addressed concerning your participation, please call Joe Manning, Charleroi Borough manager at 724-483-6011.

Thank you for participating in our event! We look forward to a successful day for all involved.