

MAGIC CITY SATURDAY VENDOR INFORMATION

(non-food)

- All vendors must fill out a vendor application with the Charleroi Borough. The forms can be obtained at the municipal building located at 338 Fallowfield Ave in Charleroi or found on our website: <https://charleroiboro.org/resources/>
- The vendor fee for this event will be reduced to \$25 and is due at the time of the application with the borough.
- A copy of a Certificate of Insurance must be provided to the Borough, if applicable.
- Arrival time for vendors begins at 12:00 PM on June 28th.
- All vendors must be set up by 2:30 PM.
- Vendors must supply any tents, tables, and chairs needed for the day as well as any displays, etc.
- Electricity will not be provided to non-food vendors. If you need a generator, you must provide your own. Please notify the borough of this prior to the event or call 724-483-6011 for more information.
- Non-food Vendors will be along 5th street between McKean Ave and Railroad Alley and in the parking lot located at 6th Street and McKean Ave.
- Our committee will contact all vendors the week before the event to assign their designated location spot for the day. Vendors may not relocate from their designated spot. This will be the assigned spot for the entire event.
- If there are any questions or unusual circumstances that need addressed concerning your participation, please call Joe Manning, Charleroi Borough manager at 724-483-6011.

Thank you for participating in our event! We look forward to a successful day for all involved.